

Mark Twain Union Elementary School District
BOARD OF EDUCATION REGULAR MEETING MINUTES
December 13, 2018

Location: District Boardroom at 981 Tuolumne, Angels Camp, CA 95222
 Members Present: Timothy Randall, Jenny Eltringham, Maggie Rollings, Diane Bateman and Kendall Morlan
 Staff Present: Julia Tidball, Roy Blair, Wendy DeSimone, Josh O’Geen and Kathy Six
 Others Present:

1. Opening of Closed Session Meeting by Board President

1.1 Establishment of Quorum

A quorum was established with all five (5) Board Members present.

2. Public Comment: None

3. Closed Session Items

The Board recessed to Closed Session.

- 3.1 Conference with Labor Negotiator: Name of Agency Negotiator: Julia Tidball
Employee Organization: Angels Camp Educators ACE/NEA (G.C. 54957.6)
- 3.2 Conference with Labor Negotiator: Name of Agency Negotiator: Julia Tidball
Employee Organization: California School Employee Association Chapter 815 (G.C. 54957.6)
- 3.3 Public Employee Discipline/Dismissal
- 3.4 Personnel Assignment Order

4. Return to Open Session Meeting by Board President 6:43 PM

- 4.1 Pledge of Allegiance
- 4.2 Roll Call:
- 4.3 Report of Action Taken in Closed Session

Board President Kendall Morlan reported the following:

- Item 3.1 - Conference with Labor Negotiator ACE/CTA/NEA No action taken
- Item 3.2 - Conference with Labor Negotiator CSEA Chapter #815 No action taken
- Item 3.3 - Public Employee Discipline/Dismissal No action taken
- Item 3.4 – Personnel Assignment Order Action taken listed below

Classified	Accepted	Retiring Special Education Paraeducator effective 12/31/2018
Classified	Accepted	5.5 hour Special Education Paraeducator at Mark Twain Elementary pending completion of pre-employment testing.
Certificated	Accepted	After School Teacher position at Mark Twain effective 12/01/ 2018
Classified	Accepted	School Bus Driver pending completion of the classroom and behind the wheel training and DMV/CHP licensing tests.
Classified	Accepted	5.5 hour Special Education Paraeducator at Mark Twain Elementary pending completion of pre-employment testing.
Classified	Accepted	6.5 hour Special Education Paraeducator at Copperopolis Elementary beginning 1/7/2019.
Classified	Accepted	Health Aide for Science Camp.
Certificated	Accepted	Peer Support Teacher for two (2) teachers clearing their preliminary credentials at Mark Twain Elementary.

Motioned by: M. Rollings Seconded by: D. Bateman
Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0-Abstained

5. Swearing in of newly elected Board Members

The newly elected Board members were sworn in by Superintendent, Julia Tidball for a term of four (4) years.

- 5.1 Timothy Randall (Term 2022)
- 5.2 Kendall Morlan (Term 2022)

6. Appointment and Approval of Board Officers, Committees and Meeting Dates

- 6.1 Nomination of Board President for 2019
Kendall Morlan nominated Diane Bateman for Board President for 2019

Motioned by: K. Morlan Seconded by: T. Randall

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0-Abstained

6.2 Nomination of Board Vice-President for 2019

Timothy Randall nominated Maggie Rollings for Vice President

Motioned by: T. Randall Secoded by: D. Bateman

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

6.3 Nomination of Board Clerk for 2019

Maggie Rollings nominated Jenny Eltringham for Clerk.

Motioned by: M. Rollings Secoded by: D. Bateman

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

6.4 Approval of Board Committees (pg. 1)

6.4.1 Interviews Committee 2019 - The committee will be K. Morlan, J. Eltringham, and T. Randall

6.4.2 Negotiations Committee 2019 - The committee will be D. Bateman

6.4.3 Special Education SELPA Committee 2019 – The committee will be D. Bateman and M. Rollings

6.4.4 Facility Committee 2019 – The committee will be M. Rollings and the name of the committee will include Growth – Facility and Growth Committee

6.4.5 Positive School Culture Committee 2019 – The committee will be M. Rollings, J. Eltringham, and K. Morlan with a name change – Positive Behavior Intervention and Supports (PBIS)

Motioned by: J. Eltringham Secoded by: M. Rollings

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

6.5 Approval of Regular Monthly Board Meetings – Day/Time 2019-2020

Kendall Morlan requested a Board Study Session be added as discussed at the Board’s study session last August.

The date of the Board Study Session will be January 17, 2019.

Motioned by: D. Bateman Secoded by: T. Randall

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

7. Public Comment

8. Information & Discussion Items

8.1 Student Share – Mark Twain Elementary - None

8.2 Comments – Student Representatives

Mark Twain’s Student Council President, Melana Wakefield updated the Board on activities at Mark Twain Elementary that includes raising \$5,713.50 from the Jog-a-thon that will be used for transportation cost for field trips and collecting 800 cans for the Food Drive.

8.3 Comments – Board Members

Timothy Randall thanked Kendall Morlan for her year as Board President. He noted her attention to detail and for always speaking up. Jenny Eltringham informed the Board that a local family lost their home to a fire and any help would be appreciated. She also thanked Kendall Morlan for serving as Board President. Maggie Rollings also thanked Kendall for her year as Board President and for adding student sharing to the agenda. Mrs. Rollings has enjoyed watching basketball at Copperopolis and thanked the Principal, Josh O’Geen for doing a good job. She will also be attending a conference on how students experience trauma. Diane Bateman thanked Kendall Morlan for her thoughtfulness and attention to detail while serving as the Board President. Mrs. Bateman also wished everyone a Merry Christmas. Kendall Morlan is happy to serve on the Board for another 4 years. She has enjoyed being Board President and likes the diversity of the Board with it’s differences of opinion she noted that each member shows respect for the others.

8.4 Comments – Principals

Josh O’Geen, Principal at Copperopolis Elementary thanked Jessica Handgis for recruiting her brother-in-law for the Active Shooter Training. Mr. O’Geen thanked Bill Davis, Ken Malvini, and Jill Canepa for all their help getting the field back in order after the heavy rain. The students look forward to using the field in March. Mark Twain and Copperopolis Elementary had to highest number of Healthy Families Parent Surveys completed in the entire county. A Planetarium assembly sponsored the Copper Parents Club was enjoyed by students and staff alike. At the first trimester awards assembly honored the students with the most PBIS blue slips were awarded a MP3 player and a deluxe art set. Copperopolis had 78 students 3rd-6th grade on the Honor Roll for the first trimester along with 61 students recognized for perfect attendance. A “family/community computer” has been placed in the school office

for use by all. Workout Wednesday vocabulary shirts are on order. The staff at Copperopolis has adopted a local family for Christmas. Mr. O'Geen wished everyone a Merry Christmas.

Wendy DeSimone, Principal at Mark Twain Elementary gave the certificated Apple Award to Jennifer Baymiller who is out on leave. The classified Apple Award goes to SpEd Para, Birinder Kaur for her care and compassion towards students. The PBIS program is doing great with staff also being honored for giving out the PBIS blue slips and recognizing students who are being safe, respectful, and responsible. The Holiday Hoot will be on 12/19/18 at 10:00 AM with the Drama Club's performance on 12/20/18 at 8:30 am and 9:30 am. The assembly with Manny Lirus and his Native American culture presentation was great. Several students were selected in the 4th -6th grades to have "Dinner with a Scientist" and they cannot stop talking about what a great time they had. Mrs. DeSimone is working with her School Site Council on the Single Plan for Student Achievement that will be presented to the Board in January. The school's Site Council and ELAC committees are a great group to work with and she appreciates the good communication and open discussions.

8.5 Comments – Certificated Representative

Jeff Airola, 7th/8th History teacher at Mark Twain Elementary thanked the negotiation team on both sides for coming together with a solution. This time of year the schools do a really good job meeting the material needs of students but we at times forget to meet their mental and emotional needs during this most stressful time of year.

8.6 Comments – Classified Representative: Not present

8.7 Comments – Operations Manager: Not present

8.8 Comments – Director of Business Services

Roy Blair informed the Board that the District contracted with a new supplier at a cost savings in June and are requesting the outdated Xerox copiers to be surplus. Mr. Blair also wished everyone a Merry Christmas and Happy New Year.

8.9 Comments – Superintendent

Julia Tidball thanked Kendall Morlan for bringing a grace to the role of Board President and for all of her time spent in interviews. The District had the first phase of an Active Shooter training with follow-up training to be held at each school site later. Mrs. Tidball complimented the ACE negotiation team for a civil and productive process.

8.10 Correspondence – County of Calaveras – Certified Statement of Results for the November 6, 2018 General Elections

8.11 California Department of Education Federal Program Monitoring 2018-18 Notification of Findings
Superintendent, Julia Tidball reviewed the audit findings with the board.

- Compensatory Education
 - More teachers need to be on School Site Council
 - School Site Council needs to evaluate the goals and strategies in the Single Plan for Student Achievement
- English Learner
 - ELAC - English Learner Advisory Committee
 - DELAC – District English Learner Advisory Committee
 - Identification and Assessment
 - Program inclusion in development of the Single Plan for Student Achievement
 - Evaluation of EL Program effectiveness
 - Reclassification
 - Professional Development specific to English learners
 - English Language Development
 - Access to core subject matter
- Uniform Complaint Procedures
 - Policies and Procedures
 - Annual Notice

8.12 Financial Audit Report 2017-18 – Roy Blair (approval of audit in January)

Roy Blair informed the Board that the financial audit report was received yesterday. He gave each Board member a copy of the report to review. Mr. Blair stated that there are no findings, adjustments or recommendation in the report. The audit report will be on the agenda in January for Board approval.

9. Consent Agenda Items

- 9.1 Approval of Purchase Orders
- 9.2 Approval of Warrants
- 9.3 Approval of Minutes for November 8, 2018
- 9.4 Approval of Interdistrict Attendance Agreements
- 9.5 Approval to Discard/Sell/Surplus – Copperopolis Elementary
- 9.6 Approval to Discard/Sell/Surplus – Xerox Copiers
- 9.7 Approval of 6th Grade Students to attend Science Camp
- 9.8 Williams Quarterly Uniform Complaint Report Summary – 2018-19 Q2

Motioned by: D. Bateman

Seconded by: J. Eltringham

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

10. Review and Action Items

- 10.1 Approval of California Dashboard Local Performance Indicator
 Julia Tidball reviewed the California Dashboard Local Performance Indicator with a PowerPoint presentation and highlighted the District's ratings for 2017-18 in various areas.

- Academic Performance
 - Professional Development - all full implementation except History
 - Instructional Manuals – at initial or full implementation except History
 - Policy and Program Support – all full implementation except History
 - Implementation of Standards – exploration phase for Career Technical Education and World language, initial implementation of Visual and Performing Arts and full implementation of PE and Health
 - Engagement of School Leadership – full implementation and sustainability
- Conditions and Climate
 - No mis-assignments of teachers, no students without materials, no instances of facilities not in “Good Repair”
 - Parent Engagement – few parents participated
 - 33% feel the schools allow input and welcomes parent contributions
 - 38% feel the schools are a safe place for their children to learn
 - 24% feel the schools promote respect for all cultural beliefs and practices
 - 24% feel harassment or bullying in a large problem
 - 29% feel the schools clearly communicate consequences of breaking rules
 - 14% feel the schools are clean and well-maintained
 - Results of 7th and 8th grade students
 - 31% of 7th and 24% of 8th grade students feel connected to the school
 - 45% of 7th and 48% of 8th grade students feel motivated academically
 - 29% of 7th and 27% of 8th grade students feel they had a caring adult relationship at school
 - 44% of 7th and 37% of 8th grade students feel that high expectations exist at school
 - 69% of 7th and 77% of 8th grade students feel that school is safe or very safe

Motioned by: M. Rollings

Seconded by: J. Eltringham

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

- 10.2 Approval of 2018-2019 First Interim Budget Revisions and Report
 Roy Blair reported an unexpected decline in projected enrollment has had a serious and negative effect on the LCFF funding resources of the district. If no substantial budget cuts are made in the following years the District will not meet the required 4% reserve. The estimated reserve at June 30, 2021 would be \$153,301 or 1.76%. Fortunately, the District has established reserves in the past for just this kind of contingency. Given the Board's determination to maintain a financially sound school district there is adequate will and time to react to this downturn. Mr. Blair suggested changes to the fund balance in subsequent years with the following budget changes.

A reduction in certificated salaries of \$75,000 plus benefits

A reduction in classified salaries of \$25,000 plus benefits

A decrease in the Deferred Maintenance transfer from \$100,000 to \$50,000

These changes would occur in 2019-20 and would be reflective of the declining enrollment. These changes and possibly others will be determined by future enrollment increases or decreases.

Motioned by: M. Rollings

Seconded by: D. Bateman

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

- 10.3 Adoption of Resolution 2018-19-011 Accepting the Canvass of the General Election Held on November 6, 2018
As a result of having no opposition and therefore not required to be on the ballot, Timothy S. Randall and Kendall J. Morlan are declared elected for a term of four (4) years.

Motioned by: M. Rollings Seconded by: T. Randall

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

Board to Consider First Readings/Adoption Minor/Major Board Policy Revisions, New Board Policies, Administrative Regulations, Exhibits and Board Bylaws

- 10.4 Revised BP/AR 1312.3 – Uniform Complaint Procedures
Added all programs covered under the UCP as identified in the FPM audit findings.

Motioned by: M. Rollings Seconded by: J. Eltringham

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

- 10.5 Revised AR 6174 – Education for English Learners
More descriptive details added to make this AR compliant as identified in the FPM audit findings.

Motioned by: M. Rollings Seconded by: T. Randall

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

11. Next Regularly Scheduled Board Meeting

- 11.1 January 10, 2019 at Copperopolis Elementary at 217 School St., Copperopolis, CA 95228

12. Adjourn

Board President, Kendall Morlan motioned for the meeting to be adjourned at 9:03 PM.

Motioned by: M. Rollings Seconded by: J. Eltringham

Motioned Carried: 5-Ayes (Randall, Eltringham, Rollings, Bateman, and Morlan) 0-Noes /0 –Absent /0

SPECIAL BOARD MEETING MINUTES

Signature Page

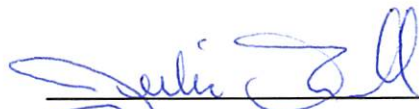
Board of Education Regular Board Meeting December 13, 2018



~~Kendall Moran, Board President~~
Diane Bateman

1-10-19

Date



Julia Tidball, Superintendent

1/10/19

Date