

Mark Twain Union Elementary School District  
**BOARD OF EDUCATION STUDY SESSION MINUTES**  
August 23, 2018

Location: District Board Room at 981 Tuolumne Ave, Angels Camp, CA 95222  
Members Present: Timothy Randall, Jenny Eltringham, Maggie Rollings, and Kendall Morlan  
Staff Present: Julia Tidball  
Others Present: None

**1. Opening of Closed Session Meeting by Board President**

1.1 Establishment of Quorum

A quorum was established with four (4) Board Members present. Board Member Diane Bateman was absent from the study session.

**2. Public Comment:** None

**3. Discussion Items**

3.1 Agenda Review/Consensus and Time Guidelines

The Board meet to review their responsibilities and do a self-assessment. Below are bullet points from the session:

3.2 Review of Board Responsibilities

- Our district, our school (community, parents)
- Leadership
- Voice of parents
- Oversight of budget
- Support Staff, student achievement
- Honest, transparent
- Trusted by the community
- Responsible to all – public, staff, student
- Love children and families
- Vested interest
- Value learning

3.3 Board Governance Self-Assessment

- Respectful of parents and staff despite high emotions
- Maintained decorum, fair , professional
- Team takes on individual duties
- More discussion re: data
- Meet annually (governance review)
- Address parents' frustrations with curriculum (homework)
- Support staff empathy for students
- More specific staff reports on programs re: PBIS
- Consider policies carefully – takes time
- Can explain issues/policies to public
- Professional with each other
- Served as an appeals body
- Lobbied for small school districts

3.4 Review of 2018-19 Adopted MTUESD LCAP Goals

- Love of students by staff (Teachers and Support staff)
- Pride – Staff of students and students of accomplishments
- Ongoing success of our students

3.5 Review of Board Purpose

- All students will succeed
- Support the student with challenges “inclusion”
- Value volunteers

- The Board did everything they could to make students succeed
- Maintained fiscal stability despite challenges
- Make relationships with children that support success “Students first”
- Best Teaching staff
- Proactive, reactive when necessary
- Continuous growth, growth mindset, value all progress steps
- Trust – Public, Staff, Students
- Guard against complacency
- Make public more aware of role of Board

3.6 Creation of Governance Goals for 2018-19

S.M.A.R.T – Specific-Measurable-Attainable-Relevant-Time-bound

- Hold a Study Session regarding PBIS/social emotional growth
- Hold a discussion meeting re: how we are addressing needs of exceptional students (groundwork for LCAP development)
- Attend parent informational meetings review parent involvement data, support parent, staff relationships
- LCAP updates at each Board meeting

4. **Next Regularly Scheduled Board Meeting**

September 20, 2018 at Copperopolis Elementary, 217 School Street, Copperopolis, CA

5. **Adjournment**

GOVERNANCE TEAM PROTOCOLS

The Board of Education for the Mark Twain Union Elementary School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.


To provide a high quality educational program for all students, to effectively plan for the future and to meet district challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon operating procedures, or protocols, support consistent behaviors and actions among team members. The purpose of the Mark Twain Union Elementary School District Governance Handbook and protocols is to ensure a positive and productive working relationship among board members, the superintendent, district staff, students, and the community. The protocols were developed for and by the members of the governance team, and may be modified over time as needed.

We have reviewed and agree to follow the governance team protocols in order to support a positive and productive working relationship among the Mark Twain Union Elementary School District Board of Education, staff, students and the community. We shall renew this agreement at each Annual Organizational Meeting of the Board of Education.

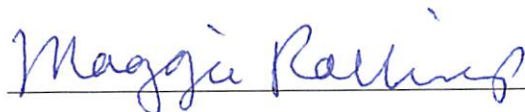
Affirmed on this 20<sup>th</sup> day of September, 2018



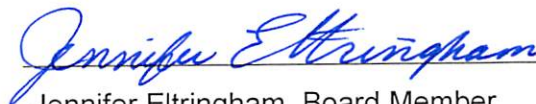
Kendall Morlan, President



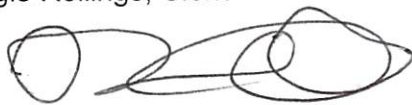
Diane Bateman, Vice President



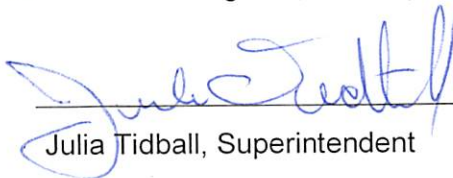
Maggie Rollings, Clerk



Jennifer Eltringham, Board Member



Timothy Randall, Board Member



Julia Tidball, Superintendent