Mark Twain Union Elementary School District
BOARD MEETING MINUTES
September 12, 2019

Location: Copperopolis Elementary School at 217 School St., Copperopolis, CA 95228
Members Present: Kendall Morlan, Timothy Randall, Maggie Rollings, Diane Bateman
Staff Present: Julia Tidball, Roy Blair, Gary Pogue, Josh O’Geen
Others Present:

1. Opening of Closed Session Meeting by Board President at 5:31 PM
   1.1 Establishment of Quorum
       A quorum was established with four (4) Board Members present. Jenny Eltringham not present at this meeting

2. Public Comment: None

3. Closed Session Items
   The Board recessed to Closed Session to discuss and/or take action with respect to every item of business to be discussed in
   Closed Session pursuant to:
   3.1 Conference with Labor Negotiator: Name of Agency Negotiator: Julia Tidball
       Employee Organization: Angels Camp Educators ACE/NEA (G.C. 54957.6)
   3.2 Conference with Labor Negotiator: Name of Agency Negotiator: Julia Tidball
       Employee Organization: California School Employee Association Chapter 815 (G.C. 54957.6)
   3.3 Public Employee Discipline/Dismissal
   3.4 Personnel Assignment Order

4. Return to Open Session Meeting by Board President 6:30 PM
   4.1 Pledge of Allegiance
   4.2 Roll Call: Jenny Eltringham not present
   4.3 Report of Action Taken in Closed Session
       Board President Diane Bateman reported the following:
       3.1 Conference with Labor Negotiator ACE/CTA/NEA No action taken
       3.2 Conference with Labor Negotiator CSEA Chapter 815 No action taken
       3.3 Public Employee Discipline/Dismissal No action taken
       3.4 Personnel Assignment Order No action taken

5. Public Comment
   Crystal Molina, a parent from Copperopolis Elementary discussed concerns she had regarding an incident last Thursday. On
   Friday morning she came to the school to talk to the Principal. When she arrived on campus she noticed students walking the
   track, sitting on the bleachers and playing on the grass. She noticed how bored they all seemed. When it was time for school
   to start the Principal stood in the middle of the yard and yelled over and over for the students to line up. To Ms. Molina, the
   students looked like inmates following each other. The teachers seems to have the same bored look as the students which left
   Ms. Molina feeling sad. Ms. Molina then met with the Principal where she was disrespected and interrupted while stating her
   concerns. She felt his responses were cold and uncaring and she left feeling unset and not hopeful that the Principal was going
   to take care of the incident. Why is it acceptable for Copper and not Mark Twain? Ms. Molina could not find anywhere what
   the expectation of staff conduct are.

   Ms. Molina also spoke of an incident with a comment made to her daughter. A staff member told her she looked like she was
   going to a nightclub. Why does the staff think it’s okay to treat kids that way? She feels that staff needs training on how not
   to body shame.

   Ms. Molina stated that there are signs around both campus about being Safe, Respectful, and Responsible and feels the staff
   needs to model that.

6. Information & Discussion Items
   6.1 Board Members
       Timothy Randall enjoyed seeing everyone at the Back to School Night. It is always a good sign when it is hard to find
       parking. Maggie Rollings is looking forward to the Board Study Session and the opportunity to promote a positive
       school culture.

   6.2 Student Representatives: Not present

   6.3 Principals
Gary Pogue, Principal at Mark Twain Elementary presented Certificates of Applications to Wyndham, Angels Murphys Rotary Club, and the US Army Recruiter who made a generous donation in school supplies for the students. The Kindergarten classes made a banner thanking them. Mr. Pogue is looking forward to the 7/8 dance on September 20. The Annual Angels Color Gold Run will be held on Sunday, September 29 and Mr. Pogue encouraged all to join in on the fun. Fred Cochran from Stanislaus COE has been assisting with the Student Study Team, SST process and reviewing test scores with Mr. Pogue. Mr. Pogue did have to balance the teacher load and create a K/1 combination class. The enrollment at Mark Twain as of today is 525 students. Mr. Pogue thanked the Board for attending both of the Back to School Nights at Mark Twain Elementary and invited them into the classrooms. A thank you to Bill Davis and his staff for making the campus look great.

Josh O’Geen, Principal at Copperopolis Elementary has had a great start to this school year. The first 20 minutes of each day is dedicated to a Caring School Community program which generates a culture of kindness. Mr. O’Geen thanked all the parent volunteers who help make Copperopolis Elementary a caring place. A thank you to the PTC for their donation to the Make Space program with Mrs. Qualls. The PTC and IGA Annual Steak and Shrimpfest is November 2 and everyone was encouraged to attend. The PTC is working on the playground revamp and beautification with the help of volunteers. Mr. O’Geen is excited for his students and staff, they are going places.

Maggie Rollings asked about access to Freckle during the summer and if volunteers could assist with Freckle.

6.4 Certificated Representative: Not present

6.5 Classified Representative: Not present

6.6 Operations Manager: Not present

6.7 Director of Business Services:
Roy Blair deferred his comments.

6.8 Superintendent
The Back to School Nights at both schools had lots of family support which sets the tone for the year. The teachers had presentations that were thoughtful and focused to get information to our families.

6.9 Correspondence
6.9.1 The Rural County School Board Association
The Board is invited to attend with guest speaker Erika Hoffman on October 17, 2019 at CCOE.

6.9.2 California Department of Education – Approval of Form J13A – Allowance of Attendance due to Emergency Conditions
Our Snow Day on February 5 has been approved.

6.10 District Level 2019 CAASPP Results – Julia Tidball
Mrs. Tidball reviewed the CAASPP results with the Board. The District’s goal is that all students demonstrate growth on the assessments. The results are for all students in grades 3-8 and are broken out into different subgroups: Economically Disadvantaged, Student with Disabilities and English learners. In English Language Arts 40.63% met or exceeded standards, Mathematics 30.25% met or exceeded standards. Last year was the first year of the new math curriculum. Mrs. Tidball presented a chart with the growth comparison between 2017-18 and 2018-19. In English Language Arts 6th and 7th grade did not show growth. The District did not meet the LCAP goal of an increase of 5 points (+0.15%) and a decrease in all the subgroups. In Mathematics the 3rd grade students showed a huge growth but Mrs. Tidball is concerned with 6th grade (-10 points). Although the students demonstrated growth in the majority of the grades, the LCAP Goal 4 of a growth of 5 points towards Level 3 was not met. The next steps will be for the District to do further analysis of District and Site level data, implement effective Student Study Team procedures, and implement new intervention programs: Freckle and Collaborative Classroom.

7. Consent Agenda Items

7.1 Approval of Purchase Orders
7.2 Approval of Warrants
7.3 Approval of Minutes
7.3.1 August 15, 2019
7.3.2 Special Board Meeting August 15, 2019
7.3.3 Special Board Meeting September 4, 2019
7.4 Approval of Interdistrict Attendance Agreements
7.5 Approval of Donation from DonorsChoose.org for Ms. Garrison of approx. $150.00 “Get Your Read On”
7.6 Approval of Donation from DonorsChoose.org for Mrs. Mueller of $361.74 “Flexible Seating”
7.7 Approval of Agreement 1920 with Calaveras COE for “Breaking Down the Walls”
7.8 Approval of Agreement 1920 with Calaveras COE for Provision of Technology Support Services
7.9 Approval of Agreement 1920 with State of California-Health and Human Services Agency Department of Health Care Services (SMAA)
7.10 Approval of Agreement 1920 with Stanislaus COE Hearing Conservation Services

Motion to approve Consent Agenda made by M. Rollings and seconded by K. Morlan
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1. Review and Action Items

1.1 Adoption of District Field Trips and Event Guidelines
Mrs. Tidball explained that as a member of the Tuolumne JPA, our District reviews guidelines for field trips and events. The document reflects recommended revisions for these guidelines voted and approved by the Tuolumne JPA membership. If the Board decides not to adopt the proposed revisions, the District will not be covered for any damages related to the activities detailed. The revised District Field Trip and Event Guidelines reflect the following changes/additions:
- Physical Activities not allowed to include sledding, donkey basketball and mechanical bulls (including inflatable)
- Bounce Houses allowable with stated guidelines
- AED devices are required at all swimming related activities in any public or commercially operated pool.
- All student and adult skiers must wear protective helmets at all times while skiing or riding
- Helmets are required while skating at ice rinks
- Air BnBs and private residences are not an allowable accommodation for overnight and/or out of state trips by students
- In no case may employees/advisors sleep in the same room as students

Motion to adopt the District Field Trips and Events Guideline made by M. Rollings and seconded by T. Randall
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.2 Adoption of Transportation Policy
Mrs. Tidball explained that as a member of the Tuolumne JPA, our District reviews guidelines for transportation annually. The attached document reflects recommended revisions for the Transportation Policy which were voted and approved by the Tuolumne JPA membership. If the Board decides not to adopt the proposed revisions, the District will not be covered for any damages related to the transportation procedures and/or activities detailed. The revised Transportation Policy reflect the following changes/additions:
- If a charter bus is utilized, the driver must possess a California School Bus License and be SPAB Certified.
- District vehicles are not available for lease or use for private events

Motion to adopt the Transportation Policy made by T. Randall and seconded by M. Rollings
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.3 Adoption of Classified Job Descriptions
1.3.1 Information Technology Technician
1.3.2 Library Technician
1.3.3 School Office Manager

Mrs. Tidball stated these job descriptions were reviewed with CSEA members.

Motion to approve Classified Job Descriptions made by K. Morlan and seconded by M. Rollings
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.4 Public Hearing Regarding 2019-2020 State Instructional Materials Sufficiency
1.4.1 Move into Public Hearing

Motion to move into Public Hearing made by M. Rollings and seconded by K. Morlan
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.4.2 Receive comments from the public and staff
1.4.3 Review and discuss any comments
   No discussion made.

1.4.4 Move out of Public Hearing

Motion to move out of Public Hearing made by T. Randall and seconded by M. Rollings
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.5 Board to Consider Adoption of Resolution 2019-20-011 Sufficiency of Instructional Materials for 2019-20

Motion to adopt Resolution 2019-20-011 made by R. Randall and seconded by M. Rollings
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.6 Adoption of Resolution 2019-20-012 In the Matter of the Elimination of (1) 3.0 hr. and (1) 4.0 hr. Office Clerk Position at Mark Twain Elementary

Mrs. Tidball explained the reason for this change is due to one of the Clerks resigning her position and the fact that each clerk had very distinct roles or tasks with no real overlap. This was not effective in running the office. The recommendation is to eliminate both part-time jobs and create (1) one full time position. The financial impact would be a benefit package for the full time employee. The would help to create a more effective office.

Motion to adopt Resolution 2019-20-012 made by M. Rollings and seconded by K. Morlan
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.7 Adoption of Resolution 2019-20-013 In the Matter of the Creation of an 8.0 hr. Office Clerk Position at Mark Twain Elementary

Motion to adopt Resolution 2019-20-013 made by T. Randall and seconded by M. Rollings
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.8 Approval of the Unaudited Actuals Report for 2018-19

Roy Blair, Director of Business Services informed the Board regarding the Prop 39 appeal of the audit. The District won the appeal ($16,000). Mr. Blair presented the Unaudited Actuals for 2018-19 to the Board. The District is better off than his original projections by $164,832. One reason for this is the Special Education cost from CCOE was less than expected by $76,000. The other is un filled 0.4 Counselor and Yard Supervisors. The District met the requirements for Classroom Compensation with 62.77%, Maintenance of Effort MOE was met, and the GANN Limit was met. The general fund had to contribute $34,618 towards the cafeteria funds due to declining enrollment, expenses increased (monitoring food orders). Mr. Blair will investigate CEP funding. The ADA is higher than originally projected with TK/K enrollment higher than average. The unaudited actuals ending fund balance for 2019-19 is $1,928,145. Mr. Blair will present a 3-year projection to the Board in October.

Board Member, Kendall Morlan asked for clarification regarding the developer fees. The fees within the city of Angels Camp is split between Bret Harte and Mark Twain Districts with the high school district receiving a larger share. County developer fees go towards Copperopolis

Motion to approve the Unaudited Actuals made by M. Rollings and seconded by K. Morlan
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

1.9 Adoption of Resolution 2019-20-014 Revised 2018-19 and the Projected 2019-20 Appropriation Limit – GANN Limit

Motion to adopt Resolution 2019-20-014 made by M. Rollings and seconded by T. Randall
Motioned Carried: 4-Ayes (Morlan, Randall, Rollings, and Bateman)/0-Noes /0-Absent (Eltringham) /0-Abstained

2. Next Regularly Scheduled Board Meeting
   2.1 September 26, 2019 Board Study Session and October 10, 2019 in the District Board Room

3. Adjourn
   The meeting was adjourned at 8:08 pm.
REGULAR BOARD MEETING MINUTES

Signature Page

Board of Education Board Meeting on

September 12, 2019

Diane Bateman, Board President

Date

Julia Tidball, Superintendent

Date

10/23/19

10/23/19