



Mark Twain Union Elementary School District
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Paula Wyant, Superintendent

Dear MTUESD Community,

On August 13, 2020, the Governing Board received an anonymous email asking the below questions. Our Director of Business Services answered the question. Due to the nature of the questions, I felt it was important to answer the questions in a published format. We invite any member of the public to call Roy Blair, Director of Business Services, or myself to answer fiscal, instructional, or generalized section. If at that time, you would like to have the questions answered publicly, we would be very happy to do so at the next available Board Meeting.

1. The “uncollectable” Food Service Accounts balance of \$6,074.00 equates to over \$5,000 that are over \$120.00 per student (\$3.00 x 40 days). Would you please share with the Stakeholders what is MTUESD policy and procedures for the Cafeteria Fund delinquent accounts?

Each Tuesday the District notifies parents by automatic Direct dial of the food service account balance for each student. A written notice is sent to parents when outstanding negative balances exceed \$25.00. A letter from the District office is sent when balances exceed \$100.00. We will no longer continue the practice of posting parent/guardian names in the packet with regard to this item. We will list them by generalized ordinal numbers.

2. How is the Funded ADA calculated? Why are the enrollment numbers for the (SPSA) School Plan for Student Achievement (school dashboard) and the Principal Apportionment (LCFF) different?

ADA is calculated by dividing the days actually attended by the number of days school was in session. Funded ADA (commonly referred to as P2 ADA) is calculated by adding the total of the above for each student from the beginning of the school year through a date mandated by the state. Enrollment numbers may differ on different documents because they are calculated on different dates.

3. The 2020-21 Budget information is provided by the MTUESD Business Department and Business and Administration Steering Committee (BASC) and the Fiscal Crisis and Management Assistance Team (FCMAT). Can you share with us who is on the BASC & FCMAT?

(BASC) is a voluntary group consisting of state and local school business officials’ volunteers. (FCMAT) is a state appointed group of school business specialists who are responsible for assisting school districts with financial questions and needs.

4. Will the 2020-21 Annual Budget be “revised” to reflect the changes in state & federal funding?

All budgets are updated at specific dates determined by the state or when the District determines that a material change is necessary to reflect changes in financial plans.

5. Who will determine how to distribute the COVID-19 Relief Funding (\$12,787), the CARES-ESSER Funding (\$122,792) and any other COVID-19 related funding?

All funds are allocated either by funding restrictions of the award or as determined by the District administration. District administration consists of the Superintendent, Director of Business Services, Principals, and often with end user input. All funding is approved by the Governing Board in the form of budgets.

Most Sincerely, Ms. Paula